



Province of the
EASTERN CAPE
COMMUNITY SAFETY

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ADDENDUM TO THE ORIGINALLY APPROVED TERMS OF REFERENCE

PROVISION OF CLEANING AND HYGIENIC SERVICES TO THE DEPARTMENT OF COMMUNITY SAFETY FOR A PERIOD OF THIRTY SIX (36) MONTHS: SCMU15-22/23-002

This communication serves to rectify or give more clarity on the issues raised during the compulsory briefing session held on 10/11/2022 at 10h00 at the ground floor boardroom of the Department of Community Safety and Liaison in Bhisho. Hereunder please find resolutions taken in order to clarify ambiguities or uncertainties.

Changes made included the following issues, namely;

1. Invitation to tender

The department has revised the specification by requiring interested bidders to meet the following minimum requirements:

- Each bidder must provide a letter from the bank or bank statement which confirms that there has been no dishonoured debit orders or payments in the past six months as proof of sufficient financial stability.
- Each bidder(s) must provide proof of functional office within the Eastern Cape Province municipal account of not older than three months/proof of residential/ business address sought from traditional/ ward councillors/valid lease agreement with latest rental payments for the past three months prior to closing date of the bid. (ref. page 7 and page 26)
- The error made on the bid closing date has been corrected at the briefing session from 08/08/2022 to 25/11/2022(ref. page 7)

2. Minimum requirements of the bid (ref. page 24-25)

The requirements have been revised to read as follows:

- 22.2 Each bidder must provide a letter from the bank or bank statement which confirms that there has been no dishonoured debit orders or payments in the past six months as proof of sufficient financial stability.
- 22.3 Each bidder(s) must provide proof of functional office within the Eastern Cape Province municipal account of not older than three months/proof of residential/ business address sought from traditional/ ward councillors/valid lease agreement with latest rental payments for the past three months prior to closing date of the bid. (ref. page 7 and page 26)

3. Functionality (ref. page 25-26)

Criterion no. 1 (Bidders Experience)

- Bidders must provide reference letters in the client's letterhead with fixed/ mobile contact numbers, signed by an authorised person.

Criterion no. 2 (Financial Stability)

- Each bidder must provide a letter from the bank or bank statement which confirms that there has been no dishonoured debit orders or payments in the past six months as proof of sufficient financial stability.
- N.B six month period should cover the month of May 2022 until October 2022.

Criterion no. 3 (Locality)

- Each bidder(s) must provide proof of functional office within the Eastern Cape Province municipal account of not older than three months/proof of residential/ business address sought from traditional/ ward councillors/valid lease agreement with latest rental payments for the past three months prior to closing date of the bid.

Additions


The department will arrange for the viewing of its premises to interested bidders as follows:

Date: 25 November 2022

Time: 10h00 am

The closing date of the bid has been extended from 25 November 2022 to 30 November 2022 at 11h00.

Approved/Not Approved

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Mr V.W. Mapolisa
Head of Department
Department of Community Safety
Date: 28/11/2022

ADDENDUM